

Grove School Safeguarding Appendices



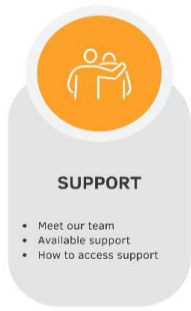
September 2025



grove-school.co.uk/uniform

grove school
part of the Marches Academy Trust 












Support

Safeguarding children and young people (CYP) is everybody's responsibility. At The Grove School, keeping our students safe is our absolute priority both inside and outside of school. All students at The Grove School know who their Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (D/DSL's) are and the different members of the Keep Safe Team (more information below). All our staff, along with the Keep Safe Team, receive regular safeguarding training and updates about safeguarding issues in our local area.

Every student can identify their trusted adult in school with whom they may feel more confident or comfortable to share any concerns with. All students are required to identify their trusted adult and record this in their planners, this is usually their tutor but not explicitly. A trusted adult is a member of staff that a CYP goes to if they have any concerns or worries in school. Trusted adults at Grove can be teaching or support staff, with many CYP having more than one trusted adult. From September 2025, trusted adults will be recorded on student profile pages on Arbor so all staff can be aware of the trusted adult for a specific CYP.





















We are committed to ensuring that all CYP's are safe in school and all staff have a duty of care to our CYP's. We pride ourselves on building positive relationships with students, families and the wider community. We recognise that the support that CYP's might need during their time at school might change and therefore our wellbeing team are here to support students at all stages of their education.

The next page shows the key members of staff responsible for overseeing safeguarding at Grove School.

	<p>Adrian Pembleton Governor</p> <ul style="list-style-type: none"> Safeguarding and SEND 		<p>David Littleford Associate Assistant Headteacher</p> <ul style="list-style-type: none"> Designated Safeguarding Lead Behaviour and Inclusions Attendance Designated teacher for Children Previously or currently Looked After 		<p>Rachel Lee Well-Being Leader (Year 10)</p> <ul style="list-style-type: none"> Deputy Designated Safeguarding Lead ELSA Therapist
	<p>Leanne Massey Parent Governor</p> <ul style="list-style-type: none"> Safeguarding and SEND 		<p>Katie Arbon Senior Well-Being Leader</p> <ul style="list-style-type: none"> Deputy Designated Safeguarding Lead E-Safety Lead 		<p>Brogan Ashley Attendance Officer</p>
	<p>Mitchell Allsopp Headteacher</p>		<p>Gregory Thorley Deputy Headteacher</p> <ul style="list-style-type: none"> Strategic Lead for Pastoral System Deputy Designated Safeguarding Lead 	<p>Each year group is supported by a Head of Year and a Well-Being Leader; both trained to Level 2 in Safeguarding. Access Leaders, who work with students with SEND, are also trained to this level. Grove's Keep Safe Team (our dedicated Safeguarding Team) is listed on the next page.</p> <p>Any student can speak to a trusted adult or any staff member if they have safety concerns.</p>	

Keep Safe Team

To further streamline and improve our safeguarding, in April 2025, we developed and introduced our Keep Safe Team. This provided an increased capacity in the members of staff who were trained to DSL safeguarding level to ensure that students had a range of trusted adults to confide in with any well-being or safeguarding issue as well as supporting colleagues with any of their safeguarding concerns which are reported to them.

							
		Mr. M Allsopp Mitchell.Allsopp@gro.mmat.co.uk		Mr. D Littleford David.Littleford@gro.mmat.co.uk			
		Headteacher		Associate Assistant Headteacher			
		Designated Safeguarding Lead		Designated Safeguarding Lead, Behaviour and Inclusions			
		Location: Headteacher's Office		Location: Top floor of T-Block			
		Miss K Arbon Katie.Arbon@gro.mmat.co.uk				Mr. G Thorley Gregory.Thorley@gro.mmat.co.uk	
		Senior Well-Being Leader				Deputy Headteacher	
		Location: Hub				Location: 2 nd floor Maths stairs	
		Deputy Designated Safeguarding Lead (DDSL) and E-Safety Coordinator				Deputy Designated Safeguarding Lead (DDSL) and Pastoral Lead	
Year 7	Year 8	Year 9	Year 10	Year 11	Sixth Form	Hub	
The Shore	T-Block	Office by English Toilets	Opposite S01	D-Block	Sixth Form Centre	2 nd floor English block (Ms Stonehouse also in The Shore)	
							
Head of Year Mr. M Shone	Head of Year Ms J Fleet	Head of Year Mr. A Barber	Head of Year Ms V Hanmer	Head of Year Mr. D Maxted	Head of Sixth Form Mrs. N Warrender-Dodds	Access Leader Ms D Stonehouse	
Matthew.Shone@gro.mmat.co.uk	Jessica.Fleet@gro.mmat.co.uk	Andrew.Barber@gro.mmat.co.uk	Vicky.Hanmer@gro.mmat.co.uk	David.Maxted@gro.mmat.co.uk	Nicola.Warrender@gro.mmat.co.uk	Dawn.Stonehouse@gro.mmat.co.uk	
							
Well-Being Leader Mrs. J Hurley	Well-Being Leader Mr. C Jones	Well-Being Leader/DDSL Miss R Lee	Well-Being Leader Mr. J Reynolds	Well-Being Leader Mrs. E Gledhill	Post-16 Learning Mentor Mrs. E-J Dykes	Access Leader Mr. J Astley	
Joanna.Hurley@gro.mmat.co.uk	Christopher.Jones@gro.mmat.co.uk	Rachel.Lee@gro.mmat.co.uk	Jack.Reynolds@gro.mmat.co.uk	Emma.Gledhill@gro.mmat.co.uk	Emmajane.Dykes@gro.mmat.co.uk	James.Astley@gro.mmat.co.uk	

Reporting Safeguarding Concerns

If staff have any concerns about a CYP, then they report this via the CPOMS system and discuss this with any of the Keep Safe Team. If families have any concern regarding safeguarding then they can contact their dedicated member of the Keep Safe Team for their year group or contact any other member of the team.

If the member of staff feels that a child is in immediate danger then they will seek out a member of the Keep Safe Team in person, who will then advise on next steps or refer the situation to the Designated Safeguarding Lead.

Such actions that take place by our Keep Safe Team include, but are not limited to:

- Speaking to the CYP
- Liaising with families
- Referring to external agencies such :
 - Compass
 - Early Help
 - Multi-Agency Safeguarding Hub
 - Police

We will communicate outcomes of referrals where this is appropriate within information sharing rules.

Our CYP's best interests is at the centre of all our safeguarding procedures and actions.

Heart Spaces

From September 2025, each year group has their own dedicated Heart Space within their tutor area of the school. This space is available before school and during break/lunchtimes for students to have their own dedicated space to check in with staff and somewhere for them to meet with peers within their year group. These spaces have been requested by students in year groups and they have had a direct input to what they want in the Heart Spaces.

Members of the Keep Safe Team support these Heart Spaces for their respective year groups.

Learning for Life Centre

The Learning for Life Centre is designed to provide a supportive, inclusive environment for students who face challenges in accessing mainstream education. Its purpose is to ensure academic progress and attendance for all students, particularly those identified through pastoral and academic data as needing additional support. The centre offers a safe space for vulnerable students, enabling them to follow hybrid timetables and receive targeted academic and therapeutic interventions aimed at boosting their confidence and self-esteem. It includes provisions such as soft-landing spaces for students struggling with attendance or social-emotional needs, quiet hubs for SEND and vulnerable learners, and dedicated areas for mentoring and specialist interventions like ELSA and SALT. The facility is staffed by the Learning for Life Team (Well-Being Leaders, Access Leaders, Middle and Senior Leaders) a structured process for students accessing the provision supported by clear lines of communication with staff and families.



Culture

The Grove School community understands that in order to grow we will all make mistakes, and our school culture allows us to do this safely.

As part of the Marches Trust, it is our mission to empower everyone to live and breathe our values of Excellence, Integrity, Empathy, Creativity and Equality to reach their full potential. 'Achievement through Caring' is at the heart of everything we do as we understand that individuals can only reach their full potential when in an environment where they feel valued and appreciated.

All of our staff are trained in restorative and relational practices which means that they listen empathically, support CYP to consider other people's perspectives and work together to solve problems forged in building positive relationships with the CYP in their care. This creates a culture of respect, empathy and belonging.

Behaviour routines are taught through the Smart Way and Teach Like a Champion (TLAC) strategies to ensure students have consistent routines in every lesson.

Culture of Safeguarding

At Grove School, safeguarding is at the heart of our ethos and is everyone's responsibility. We foster a culture of vigilance, where all staff operate with the understanding that "it could happen here" which ensures that they remain alert to any signs that a student may be at risk. Our approach is rooted in "curious not furious" mantra, which encourages staff to respond to behaviour with empathy and professional curiosity. This approach supports staff in noticing and exploring subtle changes (for example, a CYP becoming withdrawn or unusually quiet) and being able to follow up sensitively through the safe spaces that they create for CYP to open up about any concerns.

We also value student voice, regularly gathering feedback about their experiences and acting on it. This not only strengthens trust but also provides valuable insight into local issues affecting our young people. Together, these practices ensure that every student feels seen, heard, and supported.

Induction and Training Staff

All staff are required to complete mandatory training in respect of Safeguarding and Child Protection. All staff are aware of the appropriate policies and legislation which they commit to work alongside and know where to find them. DSLs receive additional specialist training and CPD opportunities to develop and maintain the knowledge required. The Marches Academy Trust also provide regular opportunities for DSLs from every school in the trust to collaborate and share best practice.

All staff and approved volunteers are responsible for safeguarding CYP and promoting their welfare, this means that everyone has a duty of care to protect our CYPs from harm.

Employees and volunteers are expected to demonstrate consistently high standards of personal and professional conduct.

External agencies empower and enhance any targeted support identified and collaboratively to support the culture of safeguarding.

Students are encouraged to talk openly with no judgement in respect of concerns for themselves or others.

Families and the wider community

Regular communication to our families is provided through emails, text messages and bulletins to our families to raise awareness of current issues and provide resources to support the work that we do in school. The Grove School has developed a community steering group which includes members of the town council, local authority, police and local stakeholders to share intelligence, agree future actions and ensure that the welfare of our CYP's is the priority.

Families are encouraged to talk openly with no judgement in respect of concerns for themselves or others.



Students

The Grove School delivers safeguarding to children and young people through a robust Discovery curriculum, planning for this is done in collaboration with the DSL. Discovery is delivered daily by the tutor team, weekly as part of the assembly programme and once per fortnight as a discovery lesson. Discovery days are held each half term to create opportunities to deliver vital messages and provide opportunities to undertake new experiences.

National and contextual safeguarding issues are taught to our students, topics include:

- Mental Health
- Healthy Me
- Online Safety
- Respect
- Diversity
- Healthy Lifestyles,
- British Values
- Consent and Sexual/Relationship Advice.

We also provide experiences and events within curriculum time to support student understanding across a variety of safeguarding topics. This can be whole cohorts (e.g. mental health first aid qualification) to bespoke groups (e.g. Below the Belt for KS4 boys).

Students benefit from daily tutor time, weekly assemblies, information rich displays, guest speakers, mentoring, PCSO support, equality, diversity, inclusion and belonging (EDIB) focus and extra-curricular activities such as No Outsiders and Time to Talk.

The Form Tutor provides a crucial role in supporting the CYP and provides a point of contact for families and will act as the trusted adult for all students.

As and when guidance is released for updates for RSHE for September 2025, it will be implemented as part of our Discovery Curriculum.



Referrals

We use a system called CPOMs to manage and monitor safeguarding referrals. All staff are issued with a log on and training, there is a weekly CPOMs clinic available for staff to ask any questions or clarify anything about the CPOMs system.

On CPOMS, staff inform the Keep Safe Team of any and all safeguarding concerns for the year group through a group alert button. This ensures that the Keep Safe Team for the year group are informed of the incident and can take necessary steps to support the CYP. Within this alert, the DSL and DDSL's are also informed so they can have overview of all incidents and provide support, where needed.

Students

Support is available for any CYP during school hours from all members of staff and every student will be able to identify their trusted adult. If a CYP has any concerns or worries about themselves or any other member of the school community, they can raise these with any adult in school. Staff will listen carefully to CYP when they are making disclosures and will refer this to a member of the safeguarding team.

All of our staff are trained in safeguarding, including contextual safeguarding. We recognise that there are both national and local issues pertinent to Market Drayton and all staff are kept up to date through CPD programmes, briefing, bespoke sessions and the Marches Newsletters which ensures the safety of our CYP's.

Supporting our families is a key priority for us; as a result, if our families and wider community have any concerns, they can contact any member of our staff and safeguarding team.

When referrals are made a member of our safeguarding team will review it and decide on the most appropriate course of action. This might involve speaking to parents or referring to external agencies such as Compass, the Multi Agency Safeguarding Hub or the Police. We will always keep our CYP's best interests at the centre of all our safeguarding procedures.

We will communicate outcomes of referrals where this is appropriate within information sharing guidelines.



Community

At The Grove School we pride ourselves on building strong professional relationships with all of our stakeholders, this includes families, outside agencies such as social care, Strengthening Families, the Police, Purple Leaf, Climb and TREES. We understand that our CYP can only thrive when school and the community work together, in response to this The Grove School have created a community steering group which is made up of key individuals who are committed to various actions to improve our town and meet regularly to discuss pertinent issues in our community.

SNT Teams

We have positive working relationships with the local SNT teams and believe that working collaboratively with the families of our CYP and the local community supports safeguarding in the community and thus within the school.

We regularly liaise with local officers requesting advice, support, guidance or sharing of intelligence about certain safeguarding issues.

Community events

Both nationally, and in Market Drayton we are aware that cases of criminal exploitation are on the rise, for us in Market Drayton we have seen a small number of the community involved in such activity. Safeguarding is the priority for us at The Grove School and we recognise that education is key in preventing our students from being involved in criminal behaviours. As such we have held a community Criminal Exploitation Awareness event hosted by key professionals from exploitation teams, we invite outside agencies to school events and welcome any families to talk to us if they are concerned.

Extra-curricular

Due to our semi-rural location, we have a large population of the school arrive to and from school on local authority transport. This means that there can be challenges with students being able to access extracurricular afterschool activities. We have addressed this by ensuring that we offer varied trips and enrichment opportunities which take into account student interests as well as yearly events, such as our trips to The Birks.

Project Heart

Project Heart is an initiative developed following collaboration with the Police, Market Drayton Town Council and the local sports club. A group of students were selected following a meeting between social care, strengthening families and the police to share information which may not be known to school such as previous episodes of domestic violence in the home or criminal activity.

Students are invited to attend the sports club for an afternoon each week for mentoring underpinned by fitness, delivered by two instructors with a wealth of experience in mentoring young people. The focus of the sessions includes de-escalation strategies, building self esteem, holistic health to include sleep hygiene, diet, fitness and anger management.

Market Drayton 10K

The Grove School is proud to host the Market Drayton 10K which is deemed as one of the most popular competitive running races. This is organised and marshalled by the Market Drayton

running club and very well attended. Our year 7 students have celebrated this by completing the 'mini London marathon' which was marshalled by the running club.

Grove Connex

The Grove Connex committee is a charity which was created to provide 1:1 mentoring to our students. We rely on volunteers to give up their time to train, plan interventions and mentor students.

Reel Grove Futures

We have worked in collaboration with Tern Fisheries and Angling Trust to develop a mentoring scheme with practical fishing activities. Our large number of our student body shared that they had an interest in fishing and we were able to support his interest alongside mentoring to support students in school.



Compass

Compass is the front door for children's social care for receiving new enquiries regarding concerns for the welfare or protection of children and young people in Shropshire. Compass promotes the offer of early help to children and families in the first instance, where it's safe to do so.

<https://www.shropshire.gov.uk/early-help/practitioners/compass-childrens-social-care/03456789021>

Shropshire Early Help

Early help offer early intervention to support a child, young person or their family as soon as a problem emerges. This can be required at any stage in a child's life, from pre-birth to adulthood, and applies to any problem or need that the family can't deal with alone.

Website: www.shropshire.gov.uk/early-help

To make a referral: 0345 678 9021 or 0345 678 9040 if out of office hours

Shropshire Family Information Service

Information on all aspects of family life for parents and carers of children aged 0-19 in Shropshire. Resource packs are available, and there is an online directory of over 2000 local services, including childminding and out-of-school activities.

Website: <https://directory.shropshire.gov.uk/fis/>

Children's Society

National charity working to transform the hopes and happiness of young people facing abuse, exploitation and neglect. This includes specialist support that empowers young people to make positive changes and rediscover their hope, including the Climb service. As well local services, their website also offers valuable information for young people and professionals. Website:

www.childrenssociety.org.uk

NSPCC

The UK's leading children's charity, consisting of a range of services and training. A helpline is available for young people, or adults who are concerned about a young person. Additionally, performing a search for exploitation on their website brings up a number of articles relating to which are useful for providing an overview of different types of exploitation.

Website: www.nspcc.org.uk

Helpline: 0808 800 5000 (for an adult concerned about a child) or 0800 1111 (for young people) or email help@nspcc.org.uk

Opening Hours: Mon - Fri 8:00am to 10:00pm or Sat - Sun 9:00am to 6:00pm

Childline

Offers a free and confidential helpline for young people up to 19 years old, one-to-one chats with a counsellor are also available, or you can email them for advice by setting up an account. Their website also has some useful online resources including games and videos. Website:

www.childline.org.uk

Helpline: 0800 111

Shrewsbury Food Bank

Shrewsbury Food Bank organises and distributes parcels of donated food, toiletries, cleaning products and household items to individuals and families

Please contact a member of the Pastoral Team who are more than happy to refer you.

Child Exploitation

Shropshire Child Exploitation Directory

Support services available to young people and their families, and guidance for professionals
[ce-directory.pdf](#)

Branch Project

The Branch Project works with children and young people who have experienced Child Sexual Exploitation (CSE) or are worried about it.

Website: www.wmrsasc.org.uk/the-branch-project

Purple Leaf

Purple Leaf work with young people who have exhibited or are at risk of exhibiting harmful sexual behaviour. They also provide education and training courses for professionals.

Website: www.purpleleaf.org.uk

Enquiries: 01905 677444 or email enquiries@purpleleaf.org.uk

We Are With You

Support service for any young people who are using drugs or alcohol. An allocated worker will work with the young person towards their goals with the aim of reducing their substance misuse. A referral to the service can be completed by professionals by completing a Smarter screening tool.

Website: www.wearewithyou.org.uk/services/shropshire

Enquiries: 01743 294700 or email srpinfo@wearewithyou.org.uk #

Referral Form: <https://shropshire.gov.uk/media/21573/with-you-smarter-screening-tool-vnov21.doc>

The service have also developed printable resources for young people & parents:

www.safeguardingshropshireschildren.org.uk/media/1297/1-we-are-with-you-exploitation-august-2020.pdf

www.safeguardingshropshireschildren.org.uk/media/1298/2-we-are-with-you-grooming-august-2020.pdf

www.safeguardingshropshireschildren.org.uk/media/1299/3-we-are-with-you-risk-august-2020.pdf

www.safeguardingshropshireschildren.org.uk/media/1300/4-we-are-with-you-gangs-august-2020.pdf

www.safeguardingshropshireschildren.org.uk/media/1301/5-we-are-with-you-help-august-2020.pdf

PACE (Parents Against Child Exploitation)

PACE provides one-to-one telephone advice & support to parents & facilitates meetings between parents, as well as offering advice & support when pursuing disruption & prosecution of perpetrators.

[PACE - Parents against child exploitation - Survivor Pathway West Mercia](#)

Support for families

Early Help / Targeted Early Help

Offer early intervention to support a young person or their family as soon as a problem emerges.

Website: www.shropshire.gov.uk/early-help

To make a referral: 0345 678 9021 or 0345 678 9040 if out of office hours

West Mercia Youth Justice Service

West Mercia Youth Justice Service (WMYJS) works with young people aged 10 – 17 years old who have got into trouble with the police.

Website: www.westmerciayouthjustice.org.uk

Enquiries: 01743 261841 or email shropshire.team.wmyjs@westmercia.police.uk

The Parenting Team

The Parenting Team provides a variety of services to families across Shropshire, as described on their website.

To find out more you can call 01743 250950, or email parenting.team@shropshire.gov.uk

The Parenting Team provides a variety of services to families across Shropshire depending on their level of need. All of our interventions are based the Solihull Approach.

solihullapproachparenting.com

The Solihull Approach

The Solihull Approach is about emotional health and wellbeing for all children, their parents, carers and grandparents.

Solihull Approach brings together a core team of NHS clinical psychologists, child psychotherapists, health professionals, and child and family practitioners, together with schools and parents to develop training to support people who work with children in any setting as well as for all parents who want to support and nurture emotional health.

The Solihull Approach focuses on relationships as they shape who we are and are key to our development as human beings. Their training encourages reflective thinking with frameworks, tools and ideas that are proven to be transformative.

<https://next.shropshire.gov.uk/early-help/family-help-services/the-parenting-team/>

Shropshire and Telford & Wrekin | In Our Place

Online learning: free courses and resources for all Shropshire and Telford & Wrekin families. Plus, specialist emotional and mental health learning for teenagers.

<https://inourplace.co.uk/shropshire/>