

What to expect from a career guidance interview?

A careers guidance interview is an impartial, one-to-one meeting between yourself and a professionally qualified Careers Adviser (Level 6 Diploma in Careers Guidance & Development). A guidance interview can last up to 45 minutes. A careers guidance interview is not like a job interview - there are no right or wrong answers.

Where will the interview take place?

We have a designated careers meeting room at the back of the school library.

What will be discussed?

During a guidance interview the Careers Adviser may help you to:

- identify your personal qualities and skills
- identify the skills you would like to develop
- come up with ideas for study and work
- explore specific career areas open to you
- explore current and future job opportunities
- understand the process of job search, writing a CV and going for interviews
- explore your interests, likes and dislikes, family influences, personal barriers and work experience
- think about how study, work experience, and home-life can all contribute to your employability

The Careers Adviser will give you:

- accurate and up-to-date information
- alternative sources of information and help if required
- an action plan to help you move forward (this will also be added to students' Unifrog account)

How to prepare for your interview

- think about your current situation – what planning you have already done if any
- what you would like to change
- qualifications or additional qualifications and experience required for the career you are interested in
- how much control you feel you have in making choices?
- the ideas you already have but do not know how to move forward or perhaps you have no ideas at all

Benefits of a guidance interview

- increased motivation and self-confidence
- greater self-awareness
- identification of more achievable ambitions
- improved decision-making skills
- increased awareness of opportunities

How to arrange a careers interview

Every Year 11, 12 & 13 student will be invited to a careers interview. However there are many ways to set up a careers interview, at any time:

- Contact sophie.berry@gro.mmat.co.uk
- Speak to Mrs Berry in the Library
- Ask your form tutor or teacher or Head of Year to make a referral